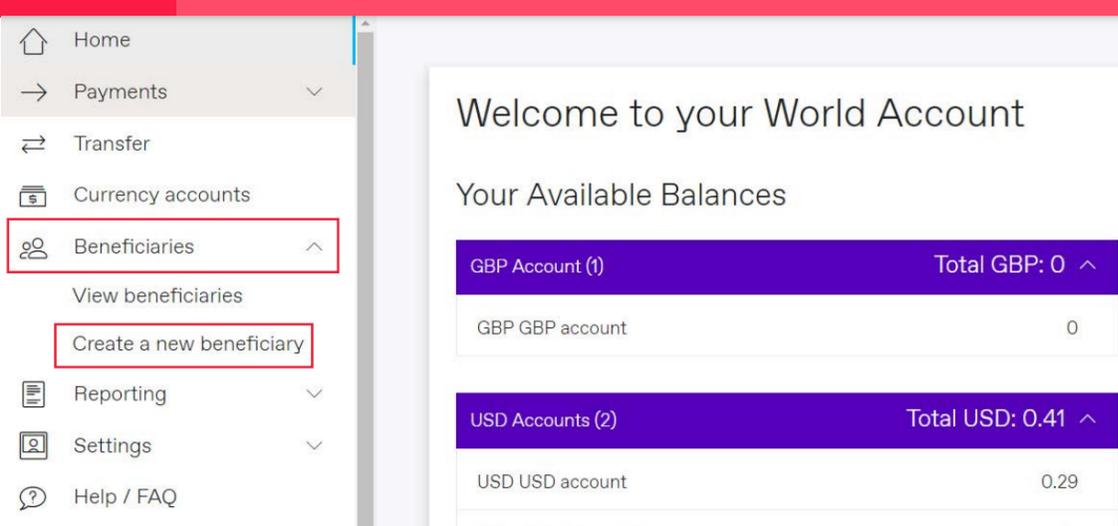


Adding a beneficiary

A beneficiary = the recipient you are sending money to

1 Create a new beneficiary

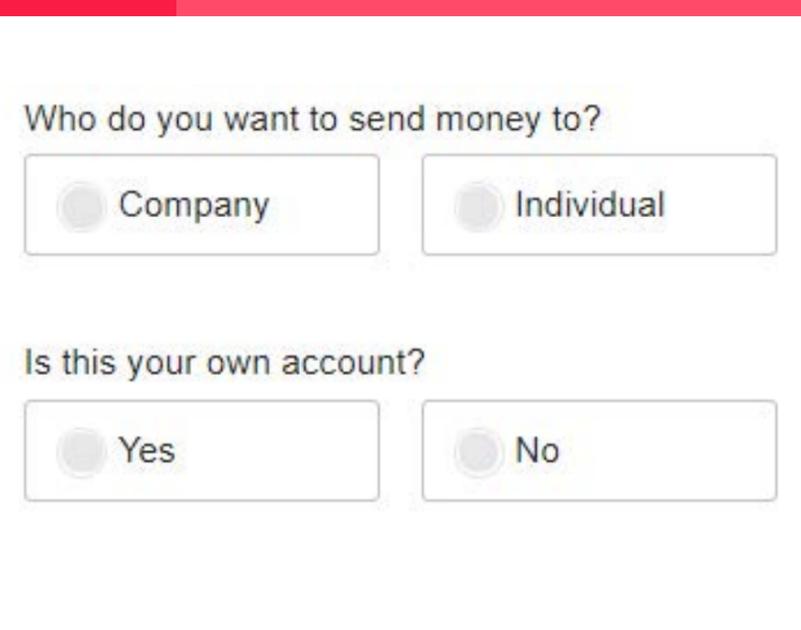


The screenshot shows a mobile application interface. On the left is a navigation menu with options: Home, Payments, Transfer, Currency accounts, Beneficiaries (highlighted with a red box), Reporting, Settings, and Help / FAQ. Below 'Beneficiaries' are sub-options: 'View beneficiaries' and 'Create a new beneficiary' (also highlighted with a red box). The main content area displays 'Welcome to your World Account' and 'Your Available Balances'. It lists two account categories: 'GBP Account (1)' with a total of 0, and 'USD Accounts (2)' with a total of 0.41. Below these are individual account entries: 'GBP GBP account' with a balance of 0, and 'USD USD account' with a balance of 0.29.

Click on 'Beneficiaries', and select 'Create a new beneficiary' on the left-hand menu.

Note: if you leave this form idle for 5 minutes your session will time out and no information will be saved.

2 Add beneficiary details



The form asks 'Who do you want to send money to?' with two radio button options: 'Company' and 'Individual'. Below this, it asks 'Is this your own account?' with two radio button options: 'Yes' and 'No'.

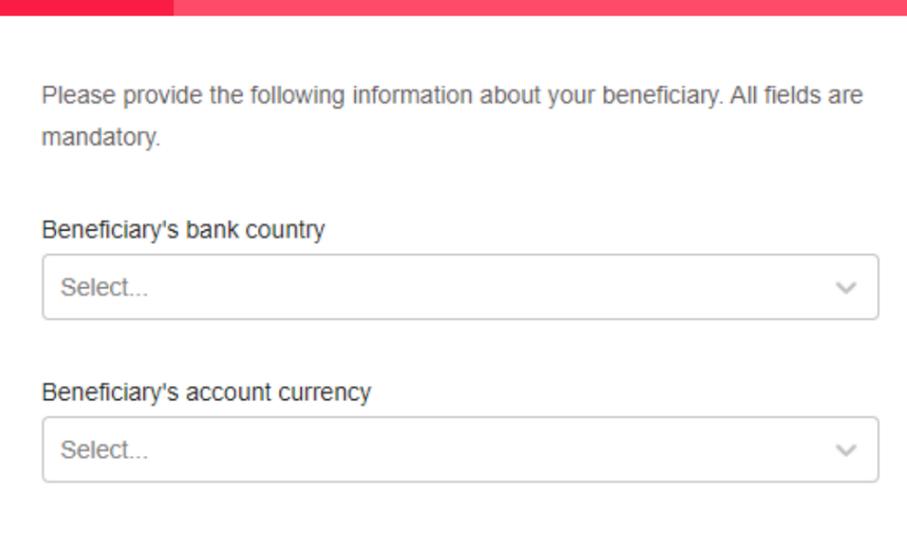
Who do you want to send money to?

- If you are sending money to a Person, select '**Individual**'
- If you are sending money to a Company, select '**Company**'

Is this your own account?

- If the bank account you're sending money belongs to yourself, or your Own Company, select '**Yes**'
- If the bank account you're sending money belongs to a 3rd party (ie, not yourself or your company), select '**No**'

3 Select beneficiary's country



The form asks for 'Beneficiary's bank country' and 'Beneficiary's account currency', both with dropdown menus.

Please provide the following information about your beneficiary. All fields are mandatory.

Beneficiary's bank country

Select...

Beneficiary's account currency

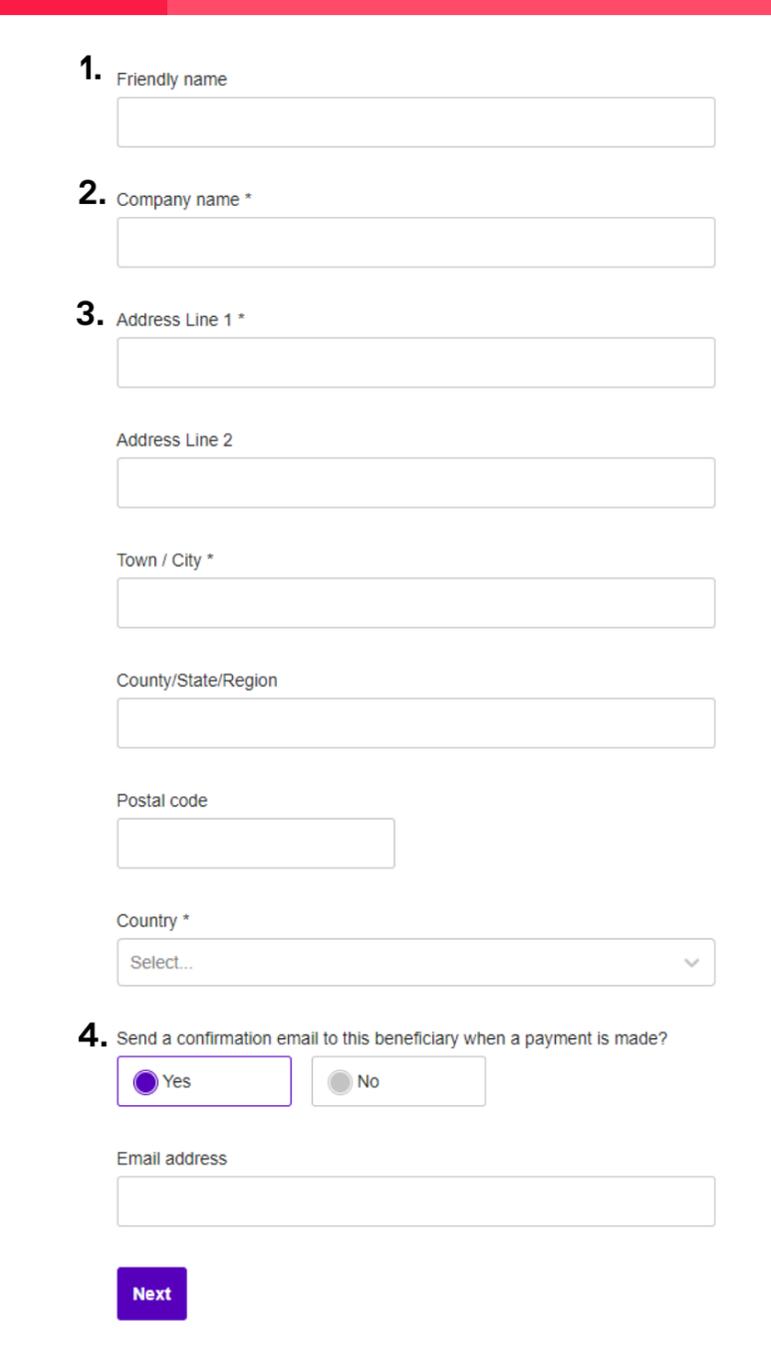
Select...

- Beneficiary's bank country: The country where the bank account that you're sending money to is located in

- Beneficiary account currency: The currency of the account that you are sending money to

Please note: The screen will load more details to be keyed in.

4 Key in your beneficiary details



The form contains several input fields for beneficiary details, numbered 1 through 4. A 'Next' button is at the bottom.

- 1. Friendly name**
- 2. Company name ***
- 3. Address Line 1 ***
Address Line 2
Town / City *
County/State/Region
Postal code
Country *
- 4. Send a confirmation email to this beneficiary when a payment is made?**
Yes No
Email address

1. Friendly name: Nickname for your beneficiary which you can reference to (e.g. Supplier Bank Account - China)

2. Name/Company name: Name that follows the bank records **exactly** (If the name exceeds the number of characters allowed, please continue in Address Line 1)

3. Address of beneficiary: Address of the company/person you're sending funds to (This must be a physical address, PO boxes are not permitted. If you are entering a Chinese beneficiary address, our system requires a 5 digit postcode and you may need to find out more from your supplier.)

4. Notification email: If you would like to notify your beneficiary when payment is made to them, please select 'Yes' and input beneficiary's email address

Next

5 Beneficiary bank details

Create beneficiary

① ② ③

2 Beneficiary's bank details

Account number/Bank code Account number/SWIFT/BIC

Account number

Bank code

Account number/Bank code:

Input the beneficiary's bank Account Number and Bank Code.

If you do not know the bank code, kindly refer to below.

Create beneficiary

① ② ③

2 Beneficiary's bank details

Account number/Bank code Account number/SWIFT/BIC

Account number

SWIFT/BIC

Click on

Account number/SWIFT/BIC:

Input the beneficiary's bank account number and SWIFT/BIC code.

Dependent on the currency and destination, extra codes may be required. Please keep an eye on these fields and fill them out accordingly.

6 Add payment details

1.

Default payment reason - optional

2.

Default payment reference - optional

1. Payment reason:

Please select the most appropriate reason for your transfer from the drop down menu

2. Payment notes/For further credit:

- Input notes that you would like your beneficiary to see for every payment (eg. From Company XXX)
- Inputting notes in this field will default for each of your future payments for this beneficiary. Avoid placing individual invoice numbers as you will have this opportunity to fill this out in the later stage

Intermediary Banks

If there is an intermediary bank please enter the bank name and swift code.



Confirm

Review the details you have entered before confirming.

And that's it, you've added a new beneficiary - Click Submit!

**WORLD
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